



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

MINUTES 17 May 2022

MEETING #2 - P&C COMMITTEE 2022

Acknowledgment of Country – We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening.

School Principal – Brian Dill

P&C Executive - President - Duncan Watson (DW), Vice-President Dee Elalingam (DE) Treasurer Kendal Mackay (KM)

Attendees – (9) BD, DW, DE, KM, Sahar Razi, Walid El- Khoury (WEK), Tim Counter (TC), , Emma Auzins, Mark Morgant (MM)

Apologies - (6) Sylvia Anderson (SA), Aviva Cheng (AC), Emilie Rohmer (ER), Preston Peachey, Ashley Ibarburu, Tania Rapisarda

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Item		Person	Actions
1 Welcome – 7.35pm <ul style="list-style-type: none">Acknowledgment of CountryStatement of InclusivityFormal opening	<ul style="list-style-type: none">Statement of Inclusivity – ‘We are all here to serve our community. Everyone is welcome. Your voice matters and counts.’Introductions	SR	
2 President’s report	<ul style="list-style-type: none">Thank you to SR for her service as Vice President of the P&C and contributions to dateThank you also to Jo and Deanne for their contributions as SecretaryA new Secretary will be required. KM to fill the breach tonight and if necessary, we ask that others share the load for future meetings until the role is filled.10 volunteers have signed up to assist with the 2nd Hand Clothing Pool which will be Co-ordinated by AC.SA will Co-ordinate the Uniform Shop	Duncan Watson	DW and AC to convene 2 nd Hand Clothing Pool Committee



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	<ul style="list-style-type: none"> DW to follow up unsolicited invoice from City of Canada Bay Council regarding a Food Event on Public Land noting the Carnival food stalls will be on School land. 		
3 Principal's report	<ul style="list-style-type: none"> Congratulations to all students that have recently completed NAPLAN Request for a P&C representative to sit on the Enrolment Panel – ER volunteered – thank you Request for a P&C representative to sit on the Committee to assess and determine Community Use Agreements – KM volunteered – thank you Request for a P&C representative to sit on the School Finance Committee – KM volunteered – thank you BD to liaise with teaching staff to provide a presentation at 7pm before the next P&C meeting 	Brian Dill	BD to liaise with teaching staff for a 7pm presentation before next P&C meeting
4 Treasurer's report – (written report circulated) <ul style="list-style-type: none"> March and April results and YTD projection. 	<ul style="list-style-type: none"> Written reports circulated for past two months (no meeting in April) BD to issue an invoice for the \$50k P&C donation to the Infants Playground Upgrade as previously agreed by the P&C Budget on track and \$150k in donations available subject to income. Agreed to part fund Primary Playground Upgrade subject to Grant Funding request (see below) 	Kendal Mackay	BD to issue P&C Invoice
5 Committee reports <ul style="list-style-type: none"> <u>Canteen</u> – 5 mins) <u>Uniform Shop</u> – (15 mins) 	<p><u>Canteen</u></p> <ul style="list-style-type: none"> New Menu introduced and seems to be going well Birthday Packs now available for purchase from School24 – need to advertise this in Newsletter Free lunch being offered to Canteen Volunteers New Suppliers (Alfred's) providing for \$1,500-\$2,000 per annum saving Review of pricing to be undertaken Elena alerted P&C to a potential wage subsidy (up to 80%) but DW indicated it is for limited applications 1. only <p><u>Uniform Shop</u></p> <ul style="list-style-type: none"> SR resigning from Uniform Shop Co-Ordinator Ellena has resigned from the uniform shop but is still processing orders Justine will be Dufinishing up at the end of 2022 as her children move on. Resourcing of the uniform shop will continue to be an issue and it was agreed to convene a Committee to investigate options for outsourcing and report back to the next P&C with terms of reference and then the July Meeting with recommendations. 	DE for Canteen Sahar Razi for Uniform Shop	<p>DE – liaise with School Admin to advertise Birthday Packs in Newsletter</p> <p>DE and ER to review pricing</p> <p>DW, SR, KM and Angus McDonald to discuss Outsourcing options</p>



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	<ul style="list-style-type: none"> • Until future resourcing resolved, clothing orders are to be limited to small quantities to cover immediate needs only. Ellena to obtain Executive authorisation for purchases. • Quality of 2nd hand clothing is becoming an issue as is resourcing sorting, packaging and processing. 2nd Hand Clothing Pool Committee to be convened (see above) 		
<p>6 Fundraising</p> <ul style="list-style-type: none"> • Carnival • Grants (5 mins) • Planning for the year including schedule of proposed events (5 mins) • Election Day BBQ (21 May 2022) (5 mins) 	<ul style="list-style-type: none"> • WEK reported that some ride operators have gone out of business so less rides will be the likely result this year. Insurances seem to be an issue for some operators. • WEK to present planned Carnival budget at June P&C Meeting • Newsletter to advertise Carnival – Save the Date • TC reported that the application to Council for community sponsorship was submitted end of April – well done Tim. • The next grant application due is the NSW State Govt Community Building Partnership (CBP) – due on 10 June with \$5k to \$150k on offer. It was agreed to seek funding toward the Primary Playground synthetic grass replacement. BD indicated a School co-contribution would be possible. • KM indicated that last year’s Westconnex Grant requires an acquittal in early June. • Annual Plan needs updating – SR to send to KM 	<p>Carnival: WEK Grants: Tim Counter</p> <p>Election Day BBQ and Planning: Duncan Watson Dee Elalingam Sahar Razi Kendal Mackay</p>	<p>WEK to present Carnival budget on 21 June</p> <p>TC, BD, KM and SR to meet regarding playground upgrade scope.</p> <p>KM to follow up Westconnex Acquittal</p> <p>SR to send KM the annual plan for updating</p>
<p>7 Any other matters to be raised?</p> <ul style="list-style-type: none"> • Suggestion re the school going paperless for forms 	<ul style="list-style-type: none"> • SR drew attention to the Adopt a Family programme and noted we have a Ukrainian family in our school community. • Paperless forms was raised – School Bites – good feedback from other schools 		
<p>8</p>	<p>Close - 10pm</p> <ul style="list-style-type: none"> • Confirmation of action items • Next meeting date – 21 June 2022 		