



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

AGM Meeting Minutes - P&C Committee 21 March 2023

Attendees - Brian Dill (BD), Emilie Rohmer (ER), Kendal Mackay (KM), Dee Elalingam (DE), Mark Morgant (MM), Angela Farell (AF), Pete Bockos (PB), Rob Tolliday (RT), Belle Paton (BP), Tania Adams (TA), Tim Counter (TC), Preston Peachy (PP)

Apologies - Sahar Razi, David Thorley & Wade Weirman

Minutes - Tim Counter

Item		Person	Action items
1&2 AGM open 7:30pm	<p>Acknowledgment of Country</p> <ul style="list-style-type: none">We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening <p>Statement of Inclusivity</p> <ul style="list-style-type: none">We are all here to serve our community. Everyone is welcome. Your voice matters and countsWelcome, introductions, apologies and proxies	Brian Dill Brian Dill Brian Dill	N/A
3. Previous meeting minutes	<ul style="list-style-type: none">Previous meeting minutes and previous AGM minutes presented. Outstanding actions were reviewed. Motion to accept previous years minutes including previous years AGM as true and correct by TC, seconded by KM.	Brian Dill	N/A
4. President's report	<ul style="list-style-type: none">Not available due to absence of 2022 President	N/A	N/A



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<p>5&6. Annual Financial Accounts and appointment of auditor for 2023</p>	<ul style="list-style-type: none"> ● KM presented and tabled audited financial report for the year ending 31 December 2022 ● Copy to be circulated with AGM meeting minutes ● Net profit for the year \$75,985, from a loss of \$23,494 previous year ● The P&C donated \$50,000 last financial year ● Strong net asset position ● Motion moved to accept the 2022 audited financial accounts as true and correct - passed. ● KM moved to reappoint Benbow & Pike, Chartered Accountants as the DPS P&C Association auditor. Seconded by MM. 	<p>Kendal Mackay</p>	<p>TC to circulate signed audited financial accounts with minutes of AGM</p>
<p>7&8. Executive Positions declared vacant - Election & Endorsement of committee members</p>	<ul style="list-style-type: none"> ● BD motion to declare all executive & committee positions vacant ● BD motion to hear nominations for executive and committee positions <p>The following people were nominated and unanimously elected to Executive Positions for the 2023 year</p> <ul style="list-style-type: none"> ● President - Angela Farrell ● Vice President Canteen - Dee Elalingam ● Vice President Uniform Shop - Emilie Rohmer ● Treasurer - Kendal Mackay ● Secretary - Tim Counter <p>The following people were nominated and unanimously elected to Sub-Committee Positions for the 2023 year</p> <ul style="list-style-type: none"> ● Uniform Shop Coordinator - Nada El-Khoury ● Canteen Coordinator - Emilie Rohmer ● Digital Account Management/Social Media - Mark Morgant ● Class Parent - Angela Farrell ● Grants Coordinator - Preston Peachey ● Spring Carnival - Tanya Adams and Belle Paton 	<p>Brian Dill - Returning Officer</p>	<p>N/A</p>



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	<p>BD sincerely thanked the outgoing executive and sub-committee members for all their efforts supporting the school in 2022 and welcomed the new members for 2023.</p> <p>The AGM was closed at 8:15pm</p>		
9. Treasurer's monthly report - circulated	<ul style="list-style-type: none"> • Kendal tabled the March Treasurer's report 	Kendal Mackay	TC to circulate the report with meeting minutes
10. Committee reports	<p>Canteen</p> <ul style="list-style-type: none"> • DE reported all ticking over well in the canteen. Harmony Day was full on, similar volumes to what is typically seen on a Friday. Harmony day menu was a resounding success with good feedback received from students and parents. • The exhaust fans will be cleaned during the term 1 holidays, mould treated organising for when the cupboards will be replaced • Eugene has offered to assist with some preparation of the upcoming Election Day BBQ - stock ordering etc. <p>Uniform Shop</p> <ul style="list-style-type: none"> • The uniform shop has been opened once a week face to face which has been really well received by parents • There is a large amount of stock of house coloured polo shirts • Phasing out of the legionnaires style hat - not a popular choice for parents to order - not seen by students as unisex style. Feedback that it is quite common at schools to have one style of hat across the whole school 	<p>Dee Elalingam</p> <p>Emilie Rohmer</p>	N/A
11. Fundraising 2023	<ul style="list-style-type: none"> • KM explained purpose of the events planner with offer to circulate • Proposal to hold a planning session via zoom for those interested 18 April • AF asked BD for school events to be populated on the planner to assist the P&C in their planning • Election Day BBQ - TC taking lead on coordinating this event. TC acknowledged and thanked the P&C executive for their help and time they have committed to getting the event up and for their help on the day • TC to check if Belle Paton has access to the google drive - this was completed at the meeting with Belle having access 	All	<p>TC to send placeholder for 18 April planning session</p> <p>All to review and populate events planner</p> <p>AF to send events planner to Brian for school events to be populated</p>



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	<ul style="list-style-type: none">Mothers Day event planning lead - Belle has offered to coordinate the Mother's Day fundraising event assisted by Tanya.		
8. Next meeting date	<ul style="list-style-type: none">Next P&C AGM Meeting - Tuesday 16 May 2023	N/A	N/A
Meeting close - 9:00pm			