



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Meeting Minutes - P&C Committee 18 July 2023

School Principal – Brian Dill

P&C Executive - President - Angela Farrell, Vice-President - Dee Elalingam, Vice-President - Emilie Rohmer, Treasurer – Kendal McKay Secretary - Tim Counter

Attendees - Brian Dill (BD), Kendal Mackay (KM), Dee Elalingam (DE), Angela Farell (AF), Pete Bockos (PB), Wade Weirman (WW), Sahar Razi (SR), Tania Adams (TA), Dee Elalingam (DE), Belle Paton (BP), Mark Morgant (MM)

Apologies - Walid El-Khoury, Rob Toliday & Emilie Rohmer

Item		Person	Action items
1. Meeting open – 7:38pm School Library	<p>Acknowledgment of Country</p> <ul style="list-style-type: none">We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening <p>Statement of Inclusivity</p> <ul style="list-style-type: none">We are all here to serve our community. Everyone is welcome. Your voice matters and counts <p>Review actions from previous meeting minutes</p> <ul style="list-style-type: none">Minutes and actions arising at the last meeting were reviewed. Updates to outstanding actions included in minutes.ER endorsed the minutes, seconded TA.	Angela Farrell Angela Farrell Angela Farrell	N/A



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2. President's report	<ul style="list-style-type: none">● Trivia night was a great success with Angela receiving plenty of feedback in the week after the event. Lots of people flagged they are keen to attend next year. Congratulations to the events team and other volunteers for a really well run event.● Thank you to Preston for seek and having council approval for street closure for the fete● Angela plans to attend the community grants award evening at Canada Bay Club on behalf of the P&C 19 July 6-8pm.● Angela acknowledged the efforts of the fete committee members and the sponsorship team in the lead up to the fete● Dead/dying tree South St - Angela followed up with President of P&C St Mark's to consider the proposal to jointly fund a replacement mature tree. The discussion resulted in a hold at this time as the President believes the council has plans to remove the whole of the concrete circular structure the tree is located in. Brian also raised the matter with the Principal St Marks.	Angela Farrell	N/A
3. Principal's Report	<ul style="list-style-type: none">● Brian circulated one page draft plan - Transforming Lives through Public Education developed by the NSW Department of Education● Last year DPS increased the capacity of Gowrie after school care to 165 placements● Brian provided an itemised list of projects/proposals for consideration. There was discussion around the priorities for the school and what can be purchased and provided for student use/school benefit relatively quickly.● Kendal proposed to fund items 1 - resources to support implementation of new curriculum K-4 decodeable readers online, 2 - Charging trolley and 16 notebooks for community language classes, and 4 - three flag poles including installation● Brian thanked the P&C for the final payment the school received for the electronic whiteboards● Electronic sign continues to progress	Brian Dill	



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	<ul style="list-style-type: none"> ● Education week in two weeks time. School is having open day on the Tuesday, open classrooms at 10:15am and book fair at same time. Teddy bear picnic for little ones, Grandfriends picnic lunch - school debate with Dobroyd at 1:45pm ● Zing Active performing arts ● Neds - yo yos ● Brian circulated term planner for information purposes 		
<p>5. Treasurer's report (including circulated written report)</p>	<ul style="list-style-type: none"> ● High level updated provided - more detailed commentary and monthly/annual figures contained within the report ● Kendal committed to give update at next meeting of total sponsorship funds committed to fete (any other associated events in 2023). Fete income revised downward in June based on fete committee forecast of lower ticket sales ● \$124K donations YTD accounted for with 30K committed for electronic noticeboard and \$95K to be allocated ● Canteen sales up 8K year to date ● Event income and expenses for the month Trivia night which yielded a net profit circa \$3.25k ● EFTPOS machine numbers located and reported through ● Donations for the month to school for Smartscreens as agreed at last meeting ● Canteen and uniform shop ahead of budget 	<p>Kendal Mackay</p>	<p>KM to provide update of sponsorship funds committed to fete (any other associated events in 2023)</p>



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	<ul style="list-style-type: none"> ● Checklist is under development ● Mark talked the meeting through arrangements in place last year in selling tickets ● Rob had an action to provide an updated quote from the ride supplier, provided to Kendal. Kendal gave a run down on various proposals. Final quote to be provided to P&C executive for consideration to event budget and approval prior to the event. ● Proposal to sell cheese toasties and poppers from the canteen - food options to be explored to complement other food stalls ● Security of the school is important re access to the canteen ● Letterbox drop for the fete - road closure. Wade and Kendal volunteered to letterbox drop in surrounding streets. ● Mufi days - 28th July, 11 August. 25th August not mufti - either gold coin donation or tombola jar 		
7. Proposal Online Meetings	<ul style="list-style-type: none"> ● Proposal to hold the September meeting via MS Teams. All agreed. 	Angela Farrell	TC to set up online meeting for September
8. School24 Working Group Update	<ul style="list-style-type: none"> ● Cost of platforms - all platforms are more affordable than school24. ● 4 providers have been spoken to - Flexischools, Spriggy, QuickCliq and Qkrs ● All options cheaper than School24 ● QuickCliq & Qkrs not favoured as not flexible with some aspects of service offering so have been discounted leaving Flexischools and Spriggy ● Those two offer good offerings apps, good service and websites and are open to suggestions to improvements and seem flexibility ● Those two platforms - notifications can be sent directly from those apps ● Proposal to bring in Bookkeeper and other interested parties to test the sites/app 	Dee Elalingham & Wade Weirman	DE and WW to provide update on testing progress with stakeholders at next meeting



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	<ul style="list-style-type: none">• POS terminals to assist with stocktake (as one example) are not considered viable from a cost perspective		
9. Demountable classrooms	<ul style="list-style-type: none">• The demountable classrooms enable the school to offer the 165 placements for Gowrie after school care• They are also used for other community use agreements for example mindfulness classes etc• They are useful for storage• The department of Education may move the demountable classrooms to other schools at any time	Brian Dill	N/A
10. MiniLit Program	<ul style="list-style-type: none">• As time ran out, Angela asked the items to be rolled over to the next meeting	Angela Farrell	TC to add to next meetings agenda
11. Other Business	<ul style="list-style-type: none">• No other business		
Meeting close - 9:20pm	<ul style="list-style-type: none">• Next meeting - Proposal to move meeting to 22th August 2023 to avoid clashing with Australias concert Sydney Opera House.		TC to send invitation and agenda