



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Meeting Minutes - P&C Committee 20 June 2023

School Principal – Brian Dill

P&C Executive - President - Angela Farrell, Vice-President - Dee Elalingam, Vice-President - Emilie Rohmer, Treasurer – Kendal McKay Secretary - Tim Counter

Attendees - Brian Dill (BD), Kendal Mackay (KM), Dee Elalingam (DE), Angela Farrell (AF), Rob Tolliday (RT), Wade Weirman (WW), Emilie Rohmer (ER), Sahar Razi (SR), Tania Adams (TA),

Apologies - Walid El-Khoury, Pete Bockos, Mark Morgant, Belle Paton

Item		Person	Action items
1. Meeting open – 7:35pm via MS Teams	<p>Acknowledgment of Country</p> <ul style="list-style-type: none">We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening <p>Statement of Inclusivity</p> <ul style="list-style-type: none">We are all here to serve our community. Everyone is welcome. Your voice matters and counts <p>Review actions from previous meeting minutes</p> <ul style="list-style-type: none">Minutes and actions arising at the last meeting were reviewed. ER endorsed the minutes, seconded TA.	Angela Farrell Angela Farrell Angela Farrell	N/A
2. President's report	<ul style="list-style-type: none">40 volunteers volunteered at the athletics carnival, great combined efforts from teachers and parents and a fun event for students.	Angela Farrell	N/A



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	<ul style="list-style-type: none"> ● Trivia and fete team working really hard to get the events up. Angela encouraged those teams to reach out for help as required. ● School mural project - agreement reached with BD that the school will lead on this project separate to the P&C. Funding from P&C to be revisited. 		
3. Principal's Report	<ul style="list-style-type: none"> ● Electronic sign - submitted DA knocked back by council. Provider of the sign looking for alternative locations. Was planned for facing the roundabout. ● Alternative location to be considered - Rawson St near where children are at the bus dismissal area. DA to be resubmitted. ● Education week open day - first Tuesday 1 August of next term. Public speaking, choir, direction to music, spelling bee. Parents are invited into classrooms. The Bookfair on display in the library. Also coincides with Grandfriends day. ● Request for sandwiches/tea coffee etc for Grandparents from the school - pre ordering to be made available and funded by the P&C as per previous years. No objections noted. ● Theme for this year Education week - 175 years of public education. ● Site and property matters - the retaining wall works are behind due to some short term delays. Steps from the South St Playground area have been requested to be remediated. New steps will be built. BD only anticipating that only another 2 or 3 weeks until completion. ● 3 Flag poles location yet to be determined. Australian Flag, and Aboriginal Flag and Torres Strait Islander flags to be flown. ● Mural to be located outside wall of the canteen ● List of items for spend - yet to be itemised ● School invoicing P&C for interactive whiteboards - reconciliation underway between the school office and P&C Treasurer to ensure the school has invoiced the P&C for all whiteboards. KM - last paid for Dec 2021 for around 30K none received since then. ● Two batches totaled approx 123K total for the whiteboard program ● Budgeted for 250K in donations to the school for this year. Committed last year to pay up to 30K to electronic noticeboard. Subject to these costs with revision of 	Brian Dill	BD to provide itemised list of projects/proposals the school wishes to pursue with the P&C for allocation of funds



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	<p>DA and delays between quote and purchase this leaves \$220K to allocate to the school. As such 123K for interactive whiteboards is covered - bringing to a close this refresh project - leaving unallocated donations of just under 100K.</p> <ul style="list-style-type: none"> • Kendal proposed to pay invoices from the school for the whiteboard as soon as received - seconded by Tanya. • Brian asked that the itemised list of projects/proposals for P&C donation allocation be rolled over to next meeting. 		
5. Treasurer's report (including circulated written report)	<ul style="list-style-type: none"> • May income from Mothers Day stall \$2.5K profit - well done to events committee • Small surplus for the month • Top line balance sheet - good cash position of \$436 • Full year forecast - only changes flagged for fete budget being revised down income wise due to cost of living pressures in the community • Fete budget profile very similar to last year at point • Still on target for budget deficit for the year due to plan for donations of \$123 this year • EFTPOS machine replacement - numbers required off machines 	Kendal Mackay	KM to get machine numbers from the machines to facilitate replacements
6. Committee reports	<p>Canteen</p> <ul style="list-style-type: none"> • All well in canteen • 10 year old slicer was sold to private buyer \$1,300 to P&C funds • Canteen volunteer whatsapp group now established. 11 members currently. <p>Uniform Shop</p> <ul style="list-style-type: none"> • May was a good month for sales - plenty of winter gear being sold • Stocktake to occur during the school holidays • Sahar offered to assist Em with looking at consolidating suppliers - we have 15 suppliers currently that source various items • Kendal asked that significant changes to quality or price to please bring back to P&C • Second hand uniform sale being considered for the beginning of each term. Tentative date to be determined. Friday 21st or 28th July to be determined. 	Dee Elalingam Emilie Rohmer	N/A



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	<p>Events - 2023 Calendar Update</p> <p>Trivia</p> <ul style="list-style-type: none">● Food has been ordered, and drinks● Event sold out● Planned to be conservative for the serving of drinks - serving of alcohol. RSA signs underway● Plenty of volunteers● Sponsorships <p>Fathers Day Stall</p> <ul style="list-style-type: none">● Events committee to wait until after Term 2 school holidays for call outs for volunteers● Stock has been ordered and delivered		
7. Fete update	<ul style="list-style-type: none">● Walid has fete under control● Emma is all over the stalls● Jasmine has the budget under control and has sent to Kendal. Budget aligns with the budget profile from last year. Request from Kendal that invoices as sent through for payment promptly prior to the event to avoid cost differences.● Corrine and Sam working on sponsorship. Budget indicates 28K for sponsorship - however likely to be more like 15-20K. Kendal will ask Jasmine to revise the budget accordingly.● Ticket pricing - proposal to keep cost as same as last year and also include Carols night in the ticket price. No objections noted. Candles are located in the P&C room for that event.● Discount to be offered for family tickets and early birds● Rob - same supplier for rides as last year including a dunk tank planned. Awaiting detailed quote from ride operator. To ask the operator to include some older kids rides in the quote to balance out rides for younger/older kids.	Tanya Adams	RT to seek quote from rides supplier with older kids rides included



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	<ul style="list-style-type: none"> ● Extra food stands are booked in - considering a kids' pack food stand run from P&C in addition to the sausage sizzle. Tanya/Belle looking into options. 		
8. School24	<ul style="list-style-type: none"> ● Dee and Wade have put together a summary of alternate providers to School24 ● The review paper was tabled at the meeting and will be distributed with the meeting ● My school connect only provider that provides all the features that School24 does ● Short list of around 5 providers ● All alternative providers hold an AFSL so they hold the funds ● POS facilities and stock - only one provider does this and at a significant cost ● 	Dee Elalingham	DE and WW TC to circulate proposal paper with meeting minutes
9. Tree replacement proposal	<ul style="list-style-type: none"> ● South St - the tree in the planter has been damaged - in past DPS and St Mark has joined funds ● Proposal to contact Council to request tree replacement - and perhaps advanced tree with funds from both schools ● Brian has a meeting with the Principal this week and will raise the matter ● Angela to raise with President St Mark's P&C 	Kendal Mackay	AF to raise matter with President St Marks BD to flag matter with Principal of St Marks
10. Other Business	<ul style="list-style-type: none"> ● Brian has an invitation to meet with new local member Stephanie DePascal 	BD	N/A
Meeting close - 9:00pm	<ul style="list-style-type: none"> ● Next meeting - 18th July 2023 7:30pm start in the school library 		