



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Meeting Minutes - P&C Committee 19 September 2023

School Principal – Brian Dill

P&C Executive - President - Angela Farrell, Vice-President - Dee Elalingam, Vice-President - Emilie Rohmer, Treasurer – Kendal McKay Secretary - Tim Counter

Attendees - Brian Dill (BD), Kendal Mackay (KM), Dee Elalingam (DE), Angela Farell (AF), Wade Weirman (WW), Dee Elalingam (DE), Mark Morgant (MM), Rob Tolliday (RT), Natalie Thornhill

Apologies - Pete Bockos (PB), Belle Paton (BP) Tania Adams (TA)

Item		Person	Action items
1. Meeting open – 7:30pm School Library	Acknowledgment of Country		N/A
	<ul style="list-style-type: none"> We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening 	Angela Farrell	
	Statement of Inclusivity		
	<ul style="list-style-type: none"> We are all here to serve our community. Everyone is welcome. Your voice matters and counts 	Angela Farrell	
	Review actions from previous meeting minutes		
	<ul style="list-style-type: none"> Minutes and actions arising at the last meeting were reviewed. KM endorsed the last meeting minutes as a true and correct record of the meeting. Seconded by DE. Updates to outstanding actions below: <ol style="list-style-type: none"> P&C resolved to decommission the old P&C Facebook account. TC to follow up with Facebook and provide meeting minutes as evidence as required. 	Angela Farrell	TC to follow up Facebook with decommissioning old P&C Facebook site



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	<p>2. Dee and Angela were nominated as panel representatives to represent the P&C in the recruitment of a new school principal. None opposed.</p>		
2. President's report	<ul style="list-style-type: none"> Final assembly held today with Brian Dill as principal. Representatives from Department Education, Students and staff. Brian presented with gifts from P&C on behalf of parents and students. All present thanked Angela for attending on behalf of P&C and for organising the gifts. 	Angela Farrell	N/A
3. Principal's Report	<ul style="list-style-type: none"> Special afternoon today with the school community coming together at assembly to farewell today. Secretary Murat Dizdar acknowledged Brian's 47 years of service Thank you to Angela and P&C for support and work to support the school and for the many projects delivered - these included both playgrounds being refreshed and updated with new synthetic grass, significant investments in digital technology (readers, electronic whiteboards, laptops etc, flag poles, shade cloth and more). Canada Bay Council has confirmed they will remove and replace the dead tree on South St Kindergarten orientation 25 october 9:45am - opportunity for P&C to speak at the event. Gabby Walsh is coordinating. Matt Ackerman relieving Principal for Term 4. New principal to commence in 2024. There has been falling enrollment in school numbers - draft staffing plan for 2024 - staging in years 1 and 2 and into years 3 and 4 likely required. School student numbers were around 700 in 2016 down to 500 this year - 440 next year. large group of year 6 leaving - 40-50 Kindergarten students start next year. School reclassified from P3 to P2 from 2024 RAP - work in progress - work remains underway and will be handed over among other items to the interim Principal. See update in Term 3 Week 10 Newsletter 	Brian Dill	N/A



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<p>5. Treasurer's report (including circulated written report)</p>	<ul style="list-style-type: none"> ● Kendal passed on his thanks for Brian's leadership of the school - and his enjoyment of being involved with he P&C ● Canteen sales and uniform sales at or close to expected budget position ● Fete income from July, August and more coming in September. Fete operating expenses higher this year than last ● \$124k Donations YTD now made with circa \$51k committed to school resources, flag poles, etc (to be paid in September) as per July meeting decision and \$30k committed to electronic notice board. Another \$45k to be allocated. ● Event income still on target to meet budget despite increased operating expenses. ● Forecast deficit to exceed budget due to reduced fete income. 	<p>Kendal Mackay</p>	<p>N/A</p>
<p>6. Committee reports</p> <p>Canteen</p> <p>Uniform Shop</p> <p>Events</p>	<ul style="list-style-type: none"> ● Eugenie - thanked brian for replacement air con switch and cupboards and fond farewells ● 200 orders in for end of term sausage sizzle for last Friday of term ● Term 4 Friday 13th October of week 1 second hand uniform shop. 8:15am sale under the COLAR. Angela coordinating ● Year 6 students donate their uniforms at year end - is there a teacher driving? Brian advised Angela to promote through Nina in newsletter ● Tanya provided the following update via email: ● The Father's Day stall was great. Raised \$1500 approx which was \$500 less then advised due to a packaging costs/school 24 fees not being deducted. ● The recall of the cable was unfortunate but the company had been clear and forthcoming in communications. We have 39 in room 13 to return cords from. ● Disco: 20/10/23. Brian had locked in Zing Activ and the school is kindly covering this cost. We will provide a popper, snack and glow stick. 	<p>Dee Elalingam</p> <p>Emilie Rohmer</p> <p>Tanya Adams and Belle Paton</p>	



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	<ul style="list-style-type: none"> ● We will liaise with party people as they have kindly offered to help decorate the event. (Shout out to Sam G for helping with this!) ● Volunteers are required! Please help out if you can. ● We will send through Comms to the office at the start of term for helpers however if we could secure P&C team mates that would be unreal. ● Xmas singalong/ market: this is in addition to the music directions night. ● It is being marketed as cheap and cheerful with fun in mind. We need to confirm details for this and are looking for a host/ singer if anyone knows anyone that could assist? ● Referendum - BBQ with sausage onions on a roll, drinks and cake stall to be planned for. TC to lead BBQ side - Angela to put call out for a cake stall coordinator ● a lot of stock -napkins plates forks left over ● Angela will manage signage again - ● TC to email Phil Capra to organise access to school prior to the event for set up 		
7. School24 Working Group Update	<p>Recap from August P&C Meeting</p> <ul style="list-style-type: none"> ● While Flexischools has some additional features that would have been nice to have, Spriggy's pricing was more competitive and ultimately made it more attractive. ● P&C agreed to proceed with moving forwards with trialling Spriggy throughout September/October 2023. ● The intention was that a successful outcome would allow the P&C to notify parents about a change in providers in November to allow them to run down their School24 balances. <p>Progress update:</p> <ul style="list-style-type: none"> ● Both Spriggy and Flexischools were notified of the P&C's intention to move forwards with Spriggy. Flexischools replied with a notification that they were in the process of changing their payment processor, which would eventually result in more competitive pricing. 	Dee Elalingham & Wade Weirman	Dee/Wade to provide update on project progress at next meeting



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	<ul style="list-style-type: none"> • After indicating to Flexischools that the pricing in the meantime was still too high, Flexischools put forward an aggressive interim pricing offer to significantly reduce the costs to parents. • Motion to proceed with Flexischools now as the new software vendor to replace Shool24 put to the meeting. None opposed. <p>Next Steps/expected timeline after approval</p> <ul style="list-style-type: none"> • Sep/Oct '23 - Request a Flexischools parallel run with a small cohort of parents to take place in October. • Nov – '23 - Communication to all parents and School24. • Dec – '23 - Discontinue with School24 once 2023 school year is complete and engage Julie to process refunds to parents. • Jan – '24 - Update to all parents to open Flexischools accounts for the new school year. 		
<p>9. Renwick St Halloween Event</p>	<ul style="list-style-type: none"> • Natalie gave rundown of the Halloween event held on Renwick St over the last 15 years • Canada Bay sponsored event last year - funds used for road closures • 15 local business sponsored events, 4K charity raised • Rotary club approach to sponsor - council sponsorship this time allocated for road closures Renwick to alexander streets • Aim of the event has evolved to now raising money for the living room - and rotary club of Drummoynes. There are also expenses incurred by households on Renwick St who participate in trick or treat (lollies) • Request to borrow DPS P&C BBQ's for the event - this was agreed to last months meeting • Further proposal to have school collect donated lollies for the event and promote the event in school newsletter. Lolly collection is a matter for the school executive - new incoming principal to be consulted if this is to be pursued. • School happy to promote the event in community pages at back of newsletter 	<p>Natalie Thornhill</p>	<p>N/A</p>



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	<ul style="list-style-type: none">● Proposal to have the DPS P&C as a partner in the event. A number of meeting attendees asked questions and raised concerns around school event fatigue, struggle to attract volunteers at school events and calendar of events at the school remaining for 2023.● Consensus reached that the event, while worthy and a great community event, is not aligned closely enough with the priorities of the P&C which is raising money for the school and involvement will be limited to loaning of the P&C BBQ's. The meeting participants thanked Natalie for attending and run through of the event and its aims		
10. Appointment of replacement school Principal	<ul style="list-style-type: none">● the group discussed key attributes in a new principal. There was a desire expressed at the meeting to see the process sped up	All	N/A
11. Other Business	<ul style="list-style-type: none">● No other business discussed		
Meeting close - 10:10pm			