



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Meeting Minutes - P&C Committee 21 May 2024

School Principal – John Nguyen

P&C Executive - President - Angela Farrell, Vice-President - Dee Elalingam, Vice-President - Emilie Rohmer, Treasurer – Kendal McKay Secretary - Tim Counter

Attendees - John Nguyen, Kendal Mackay, Dee Elalingam, Angela Farrell, Tania Adams, Ting Wang, Belinda Hubball, Huy Nguon, Brittany Lee-Own, Ellena Mangavoulakis, Tim Counter

Apologies - Sahari Razi, Walid El-Khoury, Pete Bokos, Susan Murray, Mork Morgant, Rob Tolliday, Belle Paton, Emilie Rohmer

Item		Person	Action items
1. Meeting open – 7:30pm School Library	Acknowledgment of Country		N/A
	<ul style="list-style-type: none"> We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening 	Angela Farrell	
	Statement of Inclusivity		
	<ul style="list-style-type: none"> We are all here to serve our community. Everyone is welcome. Your voice matters and counts 	Angela Farrell	
	Review actions from previous meeting minutes		
	<ul style="list-style-type: none"> Minutes and actions arising at the last meeting were reviewed. Updates to outstanding actions included in minutes Angela moved a motion that the last set of minutes be endorsed as a true and accurate record of the meeting. The motion was seconded by Tania Adams and carried 	Angela Farrell	



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

<p>2. President's report</p>	<ul style="list-style-type: none"> ● Have heard excellent feedback from the peer support initiative from students. Thank you to John for implementing this initiative ● Grill'd burger restaurant raised money for us in their jar, and we won \$300. I encourage anyone to go say hello to Justin the franchise owner, he is keen to support any sports or community groups ● Have met with John to lock in days for the calendar ● Thank you Preston for submitting the grant application with Canada Bay for the fete. Unfortunately Council no longer considers schools a community group. Preston will remain in role of grants coordinator ● Canteen has completed annual compliance with NSW Health ● Thank you to Ting for leading the Mothers Day event 	<p>Angela Farrell</p>	
<p>3. Principal's Report</p>	<p>Principals written report tabled - to be circulated with the meeting minutes. Summary as follows:</p> <ul style="list-style-type: none"> ● Peer supporting going really well - year 5 and 6 student lead ● Relaunch of Positive Behaviour for Learning - introduction for tokens respect responsibility and resilience. These tokens will go towards earning an end-of-term reward (mufti day) for their House and will be collected and counted weekly by year 6 house captains ● Data informed practice - evidence based practice. As part of the school's Strategic Improvement Plan, working to maximise student outcomes in literacy and numeracy through improving collaboration between teachers and by continuing to improve and refine our data collection practices ● School reports will be released in week 9, second parent teacher interviews will be held in week 10 ● Aboriginal Education: Welcome to Country & the Aboriginal Culture & Heritage Professional Learning. As a school community, we are committed to improving our understanding of Aboriginal histories and culture. Earlier this term Hayley Brown-McNeill (Aboriginal Education Strategic Officer) led staff in an evening professional learning session on cross-curriculum priorities of Aboriginal and 	<p>John Nguyen</p>	<p>N/A</p>



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

	<p>Torres Strait Islander Histories and Cultures. This session was organised in order to continue to improve teacher capacity to deliver meaningful, contextually specific learning when focusing on Aboriginal perspectives.</p> <p>As reported previously, last term, Karen Armstrong (DoE Aboriginal Community Liaison Officer) led a workshop with student leaders to draft a personalised Acknowledgement of Country for Drummoyne Public School. Karen shared her deep knowledge of Country and culture with our students, taking them on a journey which led to collaboration of ideas across year groups, emphasising the importance of connection to Country. Since then, we have run a workshop with school staff to gather their input and make small changes based on teacher feedback and I would like to extend the same opportunity to the P&C tonight.</p> <p><i>Warimi, Wellambami, The community of Drummoyne Public School show courtesy to and honour the Traditional custodians, the Wangal clans of the Eora nation. We RESPECT and learn from Elders of the past as they have cared for Country for thousands of years, holding their traditions and memories on the land that we gather on today. We are RESPONSIBLE for our learning and for building spiritual connections to land, sky, animals and waterways. We show RESILIENCE in the way we try our best as we build the skills to be life-long learners. We are connecting to Country. We wear our blue uniforms with pride as it connects us to BADU surrounding our school in the bay and river. We enjoy the shade that DARAMU provides us under the glow of GUWING. The red vibrance of the WARADA ignites our spirit as we work and play. Dijurigurra.</i></p> <ul style="list-style-type: none">• Extra Curricular Activities - exciting activities planned for reconciliation week - week of 27 May. Cross Country Carnival - attended Brett Park to cheer on runners. Impressive behaviour and attitudes of students attending. Zone representatives will be attending the Zone Carnival on Wednesday 29th May at Campbell Park in Abbotsford		
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DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

	<ul style="list-style-type: none"> ● Representative Sport - Over the last few weeks, we have also been sending Stage 3 students to trial for zone and regional teams across a number of sports such as touch football, AFL and soccer. Today, we also had two teams of students attend a netball gala day. At the event, three of our Stage 3 boys were offered the opportunity to trial for the boys representative netball team. ● After school activities - the school has begun to organise a new range of enriching after-school activities to complement the extra-curricular activities already on offer for our students. So far, we have been able to add a K-2 coding program and an art program with tennis coaching to start next week and soccer clinics to start in Term3 ● Thank you - It was great to see our parent volunteers out in force for our Mother's Day Stall to help our students and families celebrate Mothers Day. Thank you to the P&C for organising this celebration of our Drummoyne mums. A special shout out to Ting Wang who put up her hand up at our last P&C meeting to coordinate this event. Without parents like Ting volunteering, we would not be able to provide these sorts of enriching, community-building events and activities for our students. 		
5. Treasurer's report	<p>Treasurer's written report tabled - to be circulated with the meeting minutes. Summary as follows:</p> <p>Income Statement April 2024</p> <ul style="list-style-type: none"> ● April included 2 weeks of School Holidays. Canteen sales up compared to last year for the month but still down YTD. Canteen is currently running at a loss. Term 2 price increase may assist with this going forward. Uniform sales down compared to last year for the month and YTD. Cost of Sales down for the period and YTD. Total operating expenses were higher than last year for the period and remain higher TYD. Small Surplus before donations for the month of circa \$2.3k - \$20.7k YTD. Current YTD Deficit of circa \$34k <p>Balance Sheet April 2024</p>	Kendal Mackay	N/A



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

	<ul style="list-style-type: none">• Total Assets down on this time last year due to significant donations made during the previous year (circa \$192k) and YTD (\$54.8k). Total Equity down as forecast and remains excellent <p>Full year forecast</p> <ul style="list-style-type: none">• Canteen and uniform sales forecast untouched but may need to be reviewed in future months pending review of pricing and sales data. Event income forecast remains unchanged. Fete income revised down as per last report. Forecast deficit circa \$135k for the year		
<p>6. Committee reports</p> <p>Canteen</p> <p>Uniform Shop</p>	<ul style="list-style-type: none">• Balance transfers all done from School24 to Flexischools - excellent result. Flexischools parent transaction fees will soon come into force as per the contract• Very modest price increases on limited items has now started• Butter chicken is selling strongly! <p>Written update read to meeting:</p> <ul style="list-style-type: none">• Desire to reduce the number of suppliers we have and move to Spartan - who already supplies 60-70% of our current items. They are offering for us to go on a contract with them which really means they carry the stock for us so we can order when we want in small quantities as lead time would be 2-5 days max as opposed to 15-20 days for anything with a logo• I have a contract for Kendal to have a read through but I didn't see any major red flags• Proposal to no longer sell items such as socks, tights and hair accessories as we do not sell these very often and people tend to buy these from Kmart, Big W, Target etc. Probably the same for the plain unbranded• Volunteer required to shadow Nadda and take over Friday morning orders fulfilment weekly basis. I will start to advertise for this role.	<p>Dee Elalingam</p> <p>Emilie Rohmer</p>	



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

<p>7. Events Committee/Leads reports</p>	<p>Fete - written update read to meeting:</p> <ul style="list-style-type: none">● Walid asked Rob to take on as lead. Estimated contribution for sponsorship at 5K● Ticket cost proposed at \$40 early bird \$55 on the day. 5% reduction in ticket sales and other stall income, last year was an amazing turnout but safer to plan a little conservatively. If we achieve the same level as last year this would add just under \$3k more revenue to this estimate.● Cost inflation assumed at 5% for most lines unless more is known, eg reduction of 1 cool room.● We have not yet received a 2024 quote for rides, this is assumed at 5%, adding \$900 to the total cost.● Sponsorships guidance is \$22k after likely withdrawal of one sponsor from prior year● Event to be held 25 August <p>Trivia Night</p> <ul style="list-style-type: none">● Friday 21st June date set● MC quiz master Adam● 7pm-10pm● Flexischools to be used to sell tickets - Dee will create● Finger foods available - people to be invited to bring food.● Drinks purchased at the bar● Licence for the event and insurance● Kendal to ask Belle and Emily what we need● \$40 a ticket <p>Other Events</p> <ul style="list-style-type: none">● August - Grandfriends day to be confirmed Friday 30th August● Saturday 14th September Election BBQ● Years 3-6 social off site● Friday 25th October - school disco Susan Murray will lead <p>Mothers Day</p>		
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DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

	<ul style="list-style-type: none">• 715 tokens were sold, total flexi school sales plus cash was \$5,005• Expenses \$2,398 - profit \$2,472• Items left over to be confirmed		
8. June P&C Meeting	<ul style="list-style-type: none">• 18th June - 7:30pm school library	Tim Counter	
9. Other Business	<ul style="list-style-type: none">• The Forest - Tim asked John if know when repairs to be completed• Financial members P7C - Tim to include bank details this minutes and instructions for payment (name etc) BSB 032-082 Acc 286183 Payment amount - \$2.00 Reference - name of financial member Please send an email to the Secretary with payment date	All	John to follow up repairs Tim to circulate P&C bank account details, follow up payment and record in member register
Meeting close - 9:00pm			