



DRUMMOYNE PUBLIC SCHOOL  
PARENTS AND CITIZENS ASSOCIATION

AGENDA 20 JULY 2021

MEETING 4 P&C COMMITTEE 2021 – Online.

**Acknowledgment of Country** – We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening.

**School Principal** – Brian Dill

**P&C Executive** - President - Duncan Watson (DW), Vice-President - Sylvia Anderson (SA) and Aviva Cheng (AC), Treasurer - Angus McDonald (AM), Secretary - Sahar Razi (SR).

**Attendees** – (10) BD, DW, SR, AM, AC, Walid El- Khoury (WEK), Dee Elalingam (DE), Mark Morgant (MM) , Kylie Jackson and Joanne Giannichronis.

**Apologies** - (4) Kendal MacKay (KM), David Thorley, Tania Rapisard, Emile Rohmer.

Item		Minutes
	<p><b>Principals' Report Brian Dill and Kylie Worthy-</b> 7.00pm (15 mins)</p> <ul style="list-style-type: none"><li>Learning from home and Covid update.</li></ul>	<ul style="list-style-type: none"><li>Acknowledge the difficulties of the time and the magnificent job the parents are doing.</li><li>Covid safe way of distribution of learning material.</li><li>Any material that is being sent out by pack is also being sent out electronically.</li><li>Number of staff on site is a concern for the Department given possible transmission of the virus and number of close contacts if the school is closed. There are 7-9 staff on site including grounds, office, teachers and one executive in charge.</li><li>We report each day how many students and staff are on site each day.</li><li>Baseline is executive member and someone to answer the phone.</li><li>Departments view that this is a 'Medical emergency situation'.</li><li>74 children today. 65 children on average.</li><li>For Infants <b>LFH</b> is just 2.5 hours per day and <b>3 hours</b> for primary.</li><li>Students are also expected to have zoom sessions some with explicit lessons.</li><li>We are feeling proud that we have been able to set that up in a quality way.</li></ul>
1	<p><b>Welcome – 7.30pm</b> - Duncan Watson / Sahar Razi</p> <ul style="list-style-type: none"><li>Acknowledgment of Country.</li></ul>	<ul style="list-style-type: none"><li>Statement of Inclusivity – 'We are all here to serve our community. Everyone is welcome. Your voice matters and counts.'</li></ul>



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	<ul style="list-style-type: none"> <li>• Statement of Inclusivity.</li> <li>• Virtual meeting etiquette.</li> <li>• Formal opening .</li> </ul>	
2	President's report - Duncan Watson	<ul style="list-style-type: none"> <li>• Acknowledgment of Covid difficulties.</li> <li>• Meeting formally open.</li> </ul>
3	<p>Treasurer's report (including formal written report) - Angus McDonald</p> <ul style="list-style-type: none"> <li>• June &amp; YTD results.</li> <li>• Covid impact.</li> <li>• Projection to end of year.</li> </ul>	<ul style="list-style-type: none"> <li>• Canteen – 18% ahead of the budget.</li> <li>• Carnival sponsorship – we will need to consider sponsors.</li> <li>• Fete sponsorship - \$23K of fete sponsorship.</li> <li>• \$45K income.</li> <li>• Expenses – normal.</li> <li>• Unlikely that we will be doing anything this term. Once we have more certainty, we can factor that through.</li> <li>• Last time we had job keeper. We were then paying those amounts to staff. This time the employees have to apply directly to services Australia. The canteen staff have done that. There are no compliance requirements from us.</li> <li>• Possible scenarios if we run no events – it would be a significant hit to our plans for the rest of the year.</li> <li>• DW – Discount for membership insurance. AM already confirmed.</li> </ul>
4	<p>Committee reports - Covid impact updates. Aviva Cheng/ Dee Elalingam Sylvia Anderson Sahar Razi/Mark Morgant</p> <ul style="list-style-type: none"> <li>• <u>Canteen</u> – (10 mins)</li> <li>• <u>Uniform Shop</u> – (5 mins) <ul style="list-style-type: none"> <li>○ POS Software.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Canteen – '<i>Monties Munch</i>'. <ul style="list-style-type: none"> <li>○ AC - New staff member has accepted the offer and sent though the documents.</li> <li>○ Carmen is happy to do a handover.</li> <li>○ No recurring orders to consider during lockdown.</li> <li>○ <b>Following a class competition Class 6N</b> chose the name Monty's Munch.</li> <li>○ Daily fresh supplier price increase – needs to be readjusted.</li> <li>○ Name to be promoted when we get back.</li> </ul> </li> <li>• Uniform shop – <ul style="list-style-type: none"> <li>○ SR – Given COVID discussions it is possible that the lockdown maybe extended another 4 -6 weeks.</li> <li>○ Do we want to consider keeping the shop open online and allowing parents to pick up orders once a week with staff fulfilling orders once a week.</li> </ul> </li> </ul>



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		<ul style="list-style-type: none"> <li>○ Some parents have placed orders that are outstanding. Some parents may want items for children currently at school.</li> <li>○ BD – Department directive is that uniform shop should remain closed. We don't want parents onsite.</li> <li>○ BD- Happy to request admin staff to fulfill orders.</li> <li>○ SR – POS still being considered.</li> </ul>
5	<p>Fundraising Walid El-Khoury/Jasmine Evans Brian Dill Kendal Mackay Sahar Razi</p> <ul style="list-style-type: none"> <li>● Carnival – New proposed date – Sunday 24 October 2021 (15 mins)</li> <li>● Schedule of proposed events (5 mins) <ul style="list-style-type: none"> <li>○ Activitython – to proceed Term 4 (tbc).</li> <li>○ Carnival – as above (tbc).</li> <li>○ Halloween Disco – Friday 29 October (tbc).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● <u>Carnival</u> - <ul style="list-style-type: none"> <li>○ 24/10</li> <li>○ It doesn't cost us anything to move the Carnival on that date.</li> <li>○ AM – Some sponsors have committed but yet to pay.</li> <li>○ AM - We have received \$9K of sponsorship.</li> <li>○ WEK to speak to BM about a new date.</li> <li>○ KJ – Move the volunteers to the new date.</li> </ul> </li> <li>● <u>Activitython</u> - <ul style="list-style-type: none"> <li>○ BM to confirm a date maybe end of Term 3.</li> </ul> </li> <li>● <u>Father's Day Stall</u> – <ul style="list-style-type: none"> <li>○ Confirm whether proceeding at next P&amp;C meeting. Ordering two weeks before the event.</li> </ul> </li> <li>● <u>Halloween Disco</u> Friday 29 October</li> <li>● <u>Christmas Carols</u> <ul style="list-style-type: none"> <li>○ 19/11 (tbc).</li> </ul> </li> </ul>
6	<p>Principal's update - Brain Dill</p> <ul style="list-style-type: none"> <li>● Playground update.</li> </ul>	<ul style="list-style-type: none"> <li>● Playground update – metro renewal funding. <ul style="list-style-type: none"> <li>○ BD – Seeking approval of the plans.</li> <li>○ Support from P&amp;C \$55k. Metro grant is \$110K.</li> <li>○ Duncan, Kendal, Heather and Joanne on playground committee.</li> </ul> </li> </ul>



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	<ul style="list-style-type: none"> <li>• Nomination of P&amp;C members for school panels.</li> <li>• Any questions for Brian?</li> </ul>	<ul style="list-style-type: none"> <li>○ SR – Was landscaping with plants considered?</li> <li>○ BD - Happy to consider it as a variation once we speak to a horticulturist about what would be appropriate planting?</li> <li>○ SR – Would it be a good idea to consider how we could incorporate sculpture artwork from the local indigenous community?</li> <li>○ BD- This could be considered for future plans. BD has been involved in similar projects previously.</li> </ul> <p><b>P&amp;C support current playground plans as requested.</b></p>
7	<p>Any other matters to be raised? Public Sahar Razi</p>	<ul style="list-style-type: none"> <li>• Sports house names – <ul style="list-style-type: none"> <li>○ DW Can this be progressed?</li> <li>○ BM – Certainly on the agenda. Commitment to bring it forward.</li> <li>○ KJ- Some parents have continued to raise their concerns.</li> </ul> </li> <li>• School newsletter format? <ul style="list-style-type: none"> <li>○ KJ- Can this be reviewed?</li> <li>○ BD – Happy to consider format.</li> <li>○ KJ – To forward examples for consideration.</li> </ul> </li> <li>• Updating signatories on accounts <ul style="list-style-type: none"> <li>○ SR – Update outstanding since new P&amp;C term.</li> <li>○ AM – Will aim to get these updated post restrictions.</li> </ul> </li> </ul>
8	<p><b>Close - 8.50pm</b> - Sahar Razi</p> <ul style="list-style-type: none"> <li>• Confirmation of action items.</li> <li>• Next meeting date – 17 August 2021 – 28 days.</li> </ul>	